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**Board of Trustees****Meeting Minutes****January 14, 2016 Regular Meeting**

**Attendance:** Vice President Jack Bernstein, Secretary Miryam Roddy, Jeff Rubin, David Silver, and Rita Kenney.

**Others in attendance:** Library Director Sharon Moreland-Sender, Assistant Director Pam Dull, Ann Gardiner representing Friends of HVL, Julia Cromwell and Clayton Howard as student representatives for Lower Moreland HS. Linda Yerkees as representative for Lower Moreland HS, Elizabeth Sellner as Bryn Athyn Liaison.

The meeting was called to order by Vice President Bernstein at 7:35 pm.

December Meeting Minutes were amended to show Nominating Committee vote for new officers will take place at the February Annual meeting not the January meeting. **David Silver moved to accept the December 2015 meeting minutes as amended. Miryam Roddy seconded. The motion passed.**

**Treasurers Report**

Mrs. Moreland-Sender reported that the 2016 budget was ready for approval, with details in Memo No. 53.

**Miryam Roddy moved to accept the Library 2016 Budget as presented. Rita Kenney seconded. The motion passed.**

**Old Business**

The **Meeting Room Policy as updated was approved via email vote.** Mrs. Moreland-Sender will send letters to current room users sharing the new requirements.

The Vending Machine Agreement has been signed and the new machines will be installed January 22.

Mrs. Moreland-Sender gathered information and sample job descriptions for a possible Development Coordinator position.

The Strategic Plan discussion was tabled until the February meeting.

**New Business**

Mrs. Moreland-Sender stated that the library Web site is being moved to WordPress. She anticipates that it will be online soon.

Mrs. Moreland-Sender noted that the Director's Report (LBM 54) was included in the Board Packet. Programming and circulation numbers were up. Mr. Silver requested

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## Board of Trustees

that a fact sheet be created for the Board that includes talking points and stories to share with potential sponsors.

### **Nominating Committee**

The Nominating Committee presented the final slate of candidates for the February vote.

### **Marketing Committee**

Mrs. Roddy stated that the committee met on December 29 to finalize the donor levels, press release and sponsorship letter for the Valerie Plame event.

### **Friends**

Mrs. Gardiner reported that the Friends of Huntingdon Valley Library raised approximately \$52,000 for the library in 2015. They plan on expanding their fundraising goals in 2016. The Friends are hosting a tea party on March 31. The biannual bus trip to New York City has grown to two busses and the next trip will be on May 4. The Friends have purchased a "small games of chance" license to run their raffles. They have also invested in a point of sale system to calculate sales tax at the book sales. Mrs. Gardiner stressed that the Friends would like to have more signage at the next book sale including a sign on Red Lion Road and one on the library building.

### **School District**

Mrs. Yerkees reported that she held a successful book club with High School staff and the PTA. The book was *The Rent Collector*. The book club was opened to students during the last week of December. Mrs. Yerkees also reported that the spring semester students will have social issue papers and literary criticism papers.

### **Bryn Athyn**

Mrs. Sellner continues to liaison with the libraries and schools in Bryn Athyn.

**8:55 pm David Silver moved to adjourn the meeting and Jeffrey Rubin seconded. The meeting was adjourned.**